

# Budget Bill Enrollment Form

## City of Clintonville – Clintonville Utilities

**Thank You for Your Interest in the Budget Bill Program!**  
**Welcome to easier budgeting, less worry and more peace of mind.**

### Terms and Conditions of Budget Bill

**Budget Billing Plan:** An average monthly billing plan is available for residential customers. To get the most accurate estimate it is preferred for a customer to have a minimum of 12 months of usage at their current location.

**Eligibility:** All residential customers that do not have a past due balance are eligible for Budget Bill.

**Amount of Budget Bill:** A customer's initial Budget Bill amount will be determined by first computing an annual usage estimate using data for the prior 12 months for the service address, applying the current utility rates to the annual usage estimate, and dividing the result into 12 equal monthly payments. The Budget Bill amount will be rounded to the next whole dollar.

**Adjustments to Budget Bill Amounts:** Budget Bill amounts will be reviewed and may be adjusted every 6 months.

**Discontinuance of Budget Bill:** The customer may discontinue Budget Bill at any time by submitting a written notice. Any existing credit balance will be refunded to the customer's account. Any existing unpaid balance will be posted to the customer's active account immediately and will be due in full with the next bill. Clintonville Utilities may terminate Budget Bill should the account become past due and proceed with collection actions.

**Final Billing:** When service is terminated, the entire outstanding amount for actual usage is due and payable on the final bill. Customers are responsible for usage regardless if it exceeds the amount billed through Budget Bill. Any credit balance owed the customer shall be first credited against the final bill and any remaining credit will be refunded to the customer.

**Consumption Information:** Each customer will receive a utility bill indicating current consumption at the current effective rates and the current balance but will be billed for the Budget Bill amount.

**Sign Me Up!** My signature below attests that I am the account holder or duly authorized agent for the account holder. I have read and understand the above Terms and Conditions of Budget Bill. I hereby request to pay for utility service pursuant to the Budget Bill program. I understand that this election to participate in the Budget Bill program remains in effect until I give Clintonville Utilities written notification that I wish to cancel my participation in the program, or I am terminated from the program by Clintonville Utilities.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Requested Start Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### ***What is Budget Bill?***

Budget Bill is a program that allows customers to pay an equal amount each month for their utility service. The Budget Bill amount is an averaged amount based on the last 12 months of utility bills for a service address. Budget Bill amounts are adjusted every 6 months.

### ***Can I sign up for Budget Bill?***

Budget Bill is available for all residential customers that do not have a past due balance.

### ***Budget Bill works great with Auto Pay!***

Your Budget Bill amount is automatically withdrawn from your bank account on the due date.

### ***Questions?***

Call 715-823-7640

#### **OFFICE USE ONLY**

Budget Bill Amount: \_\_\_\_\_

Start Date: \_\_\_\_\_